

Mosaic Missions Trip Statement of Intent (SOI)

I. General Info

A. Name of person submitting proposal: _____

B. Contact Information:

Phone number(s): _____

E-mail: _____

Address: _____

II. Trip Info/Leadership/Organization

A. Trip Logistics Leader: _____

(A person who will go on the trip, who's main role is to organize logistics – schedules, hotels, meals, transportation, etc. while in country)

B. Trip Spiritual Leader: _____

(A person who will go on the trip, who's main role is to oversee that the spiritual condition of the team remains unified.)

C. Trip Financial Laison: _____

(A person who will work closely with our Bookkeeper and communicate and organize the financial details of the support raising/purchasing before and after the trip.)

D. Estimated number of people anticipated to be on the team: _____

E. Missions agency/overseas contact : _____

F. Country/City: _____

G. Vision/Purpose of trip: _____

H. Proposed dates / length of trip: _____ / _____

III. Estimated Costs

Transportation:

Lodging:

Meals:

Incidentals (tips, taxis, etc.):

Trip Insurance: _____

TOTAL Estimated Costs:

IV. Special conditions on travel

A. Is a Visa required? _____

B. Are there any special vaccinations required? If so, which ones? _____

V. Brief description of trip: _____

VI. Agreement and Conditions

1. The members of the team must agree to policies and procedures set forth in the Mosaic Missions Policy manual. *(This will be given to you by the Mission Team, upon approval of the trip.)*
2. Training for the trip is required with a definitive schedule set forth and overseen by the Team Leader and the Mission Team liaison. *(The liaison will be assigned to your team after your trip has been approved.)*
3. Fund-raising must not commence until AFTER the trip has been formally approved by Mosaic’s Mission Team. Please do not schedule or announce any fund-raising events until you have been notified.
4. The Mosaic Mission Team meets on the second Saturday of each month. Please plan accordingly in terms of the timing of your submission of this application. You may email this completed form to Kevin McCormack (Director of Missions) at: kevindmack@hotmail.com. If you have questions, please contact Kevin at: 501-993-5601.